



# **ENTRANCE CRITERIA AND APPLICATION GUIDANCE**

## **TABLE OF CREDIT POINTS**

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## 1. INTRODUCTION

This document is designed to assist you in self-assessing your points within the qualifications section of your application.

There are three tables of credits, each designed to correspond to the appropriate box within the qualifications section of the Associate, Incorporated and Certified membership application forms. All **Design** related qualifications start with an APS reference **D**; all **Health and Safety** qualifications start with an APS reference **H**; and all **Construction** qualifications start with an APS reference **C**.

If your qualification appears in the Design section, then it should be put into the corresponding Design Box of your application form and the same for the remaining two sections (Health and Safety and Construction). Points cannot be applied anywhere other than the boxes in which they appear in the credit tables.

If your qualification/membership appears in more than one box (identified by a double APS reference e.g. D8/C51) this means you can put in it either relevant box to suit your needs but not both.

The above is not applicable for Associate membership application forms, as there is only one box in the application form which relates to qualifications points.

Please fully complete all relevant tables within the application form, including the Awarding Body, Credit Value and the APS Reference ensuring that your qualification correctly matches the one for which you are claiming. The Description column should contain the full title of your qualification, including the dates you undertook the qualification e.g. Degree in Construction Health and Safety. Sep 2003 - Jun 2006. If you are listing a membership of a particular Institution, then please also list your membership number and the date you obtained your membership.

All points claimed for within qualifications must be supported by a copy certificate and the syllabus where indicated, or in the case of a membership, a copy of your current membership card.

**IF YOU HAVE A QUALIFICATION WHICH IS NOT ON THE LISTS, PLEASE SEND FULL DETAILS; COPY OF CERTIFICATE TOGETHER WITH SYLLABUS, TO APS FOR CONSIDERATION.**

## 2. GOLDEN RULE FOR CLAIMING POINTS

### 2.1 Expiry Dates on Qualifications

If your qualification has an expiry date e.g. SMSTS has a validity period of 5 years, it must be in date at the time of claiming the points in your application. You will not be awarded points for any qualification that has expired.

### 2.2 CDM 2007

Qualifications relating to CDM2007 are only accepted for regions still operating that version of the CDM Regulations.



### DESIGN QUALIFICATIONS (CATEGORY 1)

Awarding Body	Description of qualification	Credit value	APS Ref
ABE	Corporate Member or Fellow	4	D37
ABE	Associate Member	3	D45
ABE	Technician Member	2	D46
ARB	Member. You cannot claim these points if you are claiming for D29; D32; or D72	6	D60
BRE/BREEAM	Licensed Assessor/Auditor (maximum 1 point for any combination)	1	D68
CIAT	Chartered Member	6	D2
CIAT	Technician Member	4	D3
CIAT	Associate Member	2	D4
CIBSE	Fellow	6	D39
CIBSE	Member	5	D40
CIBSE	Associate Member	3	D41
CIBSE	Licentiate Member	3	D42
GBCI	LEED Green Associate	0.5	D66
GBCI	LEED AP any specialty (maximum 1 point for any combination)	1	D67
ICE	Chartered Member	6	D8/C51
ICE	Technician Member	4	D9/C52
ICE	Graduate Member	3	D10/C53
IET	Chartered Member	6	D12
IET	Senior Member	6	D13
IET	Member	4	D14
IET	Graduate Member	3	D11
IET	Associate Member	3	D15
IET	Graduate Student Member	2	D16
IET	Student Member	1	D17
IMechE	Chartered Member	6	D18
IMechE	Associate Member	4	D19
IMechE	Incorporated Member	3	D20



IoQ	Member Institute of Quarrying	2	D51
IStructE	Chartered Member	6	D21
IStructE	Associate Member	4	D22
IStructE	Technician Member	3	D23
LEIA	Any combination of Units recognized by LEIA	1	D80
Misc-M	Chartered Member of a recognised Design Institution Detail of Institute and entry requirement must be submitted for consideration	6	D1
Misc-M	Institute of Gas Engineers and Managers Chartered Member	6	D63
Misc-M	Institute of Gas Engineers and Managers Incorporated Member	3	D64
Misc-Q	PHD (with a demonstrable building and technology base) Must also submit executive summary for consideration	2	D50
Misc-Q	MSc or M Phil (with a demonstrable building and technology base) Must also submit syllabus for consideration	2	D49
Misc-Q	Degree (with a demonstrable building and technology base) Must also submit syllabus for consideration	5	D7
Misc-Q	Degree in Agricultural Engineering	1	D48
Misc-Q	Degree in Applied Geology	1	D53
Misc-Q	Degree in Fire Risk Engineering 2	2	D43
Misc-Q	Degree in Minerals, Surveying and Resource Management	1	D59
Misc-Q	Degree in Mining Engineering Must also submit course syllabus for consideration	2	D38
Misc-Q	Degree in Engineering (Electrical and Mechanical) – Construction Based Only Must also submit course syllabus for consideration	3	D77
Misc-Q	A recognised design qualification from any country outside the UK (must also submit copy of syllabus for consideration)	4	D28
Misc-Q	National Diploma in Civil Engineering	3	D58/C15
Misc-Q	Diploma in Quantity Surveying	2.5	D61
Misc-Q	Diploma in Surveying Practice (cannot claim for both D54 and D55)	2	D54
Misc-Q	Diploma in Surveying Practice – with modules: construction practice/building pathology/M&E QS practice. Applicants must provide proof of these modules (cannot claim for both D54 and D55)	2.5	D55
Misc-Q	Diploma in Acoustics	1	D65
Misc-Q	HND in Engineering (Mechanical and Electrical) – Construction Based Only (must also submit course syllabus for consideration)	2	D78
Misc-Q	HNC in Engineering (Mechanical and Electrical) – Construction Based Only (must also submit course syllabus for consideration)	1	D79
Misc-Q	HNC (with a demonstrable building and technology base) Must also submit syllabus for consideration	3	D70
Misc-Q	HND (with a demonstrable building and technology base) Must also submit syllabus for consideration	4	D69
Misc-Q	NVQ level 3 in surveying support	2	D52
Misc-Q	ONC in Civil Engineering	3	D56/C15



Misc-Q	Computer aided draughting and/or design - Construction	0.5	D36
RIAS	Chartered Member or Fellow	6	D72
RIBA	Chartered Member	6	D29
RIBA	Passed RIBA validated exams, Parts 1, 2 and 3	4	D32
RIBA	Passed RIBA validated exams, Parts 1 and 2	3	D31
RIBA	Passed RIBA validated exam, Part 1	2	D71
RICS	Chartered Member	6	D33
RICS	Associate Member	4	D34
RICS	Working towards RICS Must be at APC structured training stage and supply your Diary start date or other supporting documentation	1	D47
SOE	Full Member	4	D44/C38

<b>HEALTH AND SAFETY QUALIFICATIONS (CATEGORY 2)</b>			
<b>Awarding Body</b>	<b>Description of qualification</b>	<b>Credit value</b>	<b>APS Ref</b>
APS	The Management of CDM Co-ordination 3 day course (only in regions where CDM2007 applies)	3	H2
APS	CDM 2015 Awareness 1 day course	1	H101/C77/D74
APS	Design Risk Management and CDM 2015 2 day course	3	H0/D0
APS	Management of Pre-Construction Health and Safety 3 day course	3	H102/C78/D75
APS	Introduction to Principal Designer Role 1 day course	1	H100/D73
APS	Principal Designer 2 day course	3	H103/D76
BIFM	Full Member	0.5	H44
BOHS	S401 Management of Asbestos in Buildings (cannot also claim for H3)	0.5	H4
BOHS	P402 Building Surveys and Bulk Sampling and/or P405 Management of Asbestos in Buildings	1	H3
BOSH	P901 Legionella Control	1	H78
BRE	Fire Risk 4 Day Course	1	H51
BSC	Diploma in Safety Management	3	H5
BSC	Certificate in Safety Management	1	H6
CITB	Site Management Safety Training Scheme (5 days) N.IRELAND CSR Gold Site supervisor course (4 days)	2	H7/C31
CITB/CSCS/ CSR (Ireland)	Construction Health and Safety Test (CSCS Card scheme) EUSR (Energy Utility Skills) ACTA (Airport Construction Training Alliance) <i>ONLY ONE CARD RECOGNISED PER APPLICATION</i>	0.5	H8
CITB	Scaffold Safety Inspection Course or Advanced Scaffolding Safety Inspection Course (2 days each) *	0.5	H9.1/C26.1



CITB	Site Supervisors Safety Training Scheme (SSSTS) (2 day course)	0.5	H69
CITB	Scaffolding Part 1 or Part 2 (10 days each) #	0.5	H9.2/C26.2
CITB/HSE	Construction Foundation 5-day course	1.5	H63
CITB	2 day Introduction to Setting Out (ITSO)	0.5	H105
CITB	2 day Levelling for Construction (LFC)	1	H106
COSS	Control of Site Safety	2	H48
Degree	BSc in Safety Health and Environmental Management	4	H60
Degree	BSc in Environmental Health	3	H70
Degree	BSc in Health and Safety Systems	4	H80
EMSS	EMSS Safety Passport Card	0.5	H74
ICE	Health and Safety Register	1	H11
ICE	Health and Safety Register (Advanced)	2	H94
IIRMS	Specialist Fellow (Construction)	6	H97
IIRSM	Fellow	4	H96
IIRMS	Specialist Member (Construction)	3	H95
IIRSM	Member	2	H45
IIRSM	Associate Member	1	H50
IOSH	Chartered Member	6	H12
IOSH	Corporate Member	4	H19
IOSH	Graduate Member	3	H13
IOSH	Technician Member	2	H14
IOSH	IOSH Managing Safely in Construction	2	H16/C64
IOSH	Managing Safely	1	H17
IOSH	SHE Responsibilities within Facilities Management (4 day course)	1	H68
IOSH	Supervising Safety	0.5	H65
IOSH	IOSH Working Safely	0.5	H18
IOSH	IOSH Directing Safely – for small and medium sized enterprises	0.5	H15
IRATA	Level 1 Rope Access Technician	1	H75/C61
IRATA	Level 2 Rope Access Technician	2	H76/C62
IRATA	Level 3 Rope Access Technician (Supervisor)	3	H77/C63
IRCA	SSIP Assessor (Designer, Principal Designer, CDM Adviser, CDMC)	2	H107/C77
Misc-M	Professionally qualified to Chartered level in a recognised Health and Safety related Institution Detail of Institute and entry requirement must be submitted for consideration	6	H27
Misc-M	'Entry' level membership of a recognised health and safety related institution Detail of Institute and entry requirement must be submitted for consideration	2	H29
Misc-M	CDM2007.Org – Municipal CDMC Register	2	H67
Misc-M	Specialist in Land Condition Register – member	0.5	H62



Misc-Q	PHD (with a demonstrable health and safety in construction base) Must also submit executive summary for consideration	2	H57
Misc-Q	MSc or M Phil (with a demonstrable health and safety in construction base) Must also submit syllabus for consideration	2	H56
Misc-Q	Degree (with a demonstrable health and safety in construction base) Must also submit syllabus for consideration	5	H55
Misc-Q	A recognised construction health and safety qualification from any country outside the UK (must also submit syllabus for consideration)	4	H98
Misc-Q	Principal Designer course provided by a recognised Course Provider. Minimum course duration 2 or more days Details of course syllabus to be submitted with application	1.5	H42a
Misc-Q	Becoming a CDM Coordinator provided by a recognised Course Provider. Minimum course duration 2 or more days Details of course syllabus to be submitted with application	1.5	H42b
Misc-Q	Control of Site Safety	2	H48
Misc-Q	Construction Foundation Training 5-day course	1.5	H61
Misc-Q	Diploma in Environmental Engineering	4	H72
Misc-Q	Diploma in Risk Management and Safety Technology	3	H32
Misc-Q	Diploma in Safety Health and Environmental Management	3	H59
Misc-Q	Diploma in Public Health	2	H71
Misc-Q	Gas Safe Registered Member	0.5	H104
Misc-Q	Scaffolding Safety Inspection (minimum 2-day course – validated by external organisation) *	0.5	H52.1/C44.1
Misc-Q	Scaffolding (minimum 2-day course – validated by external organisation) #	0.5	H52.2/C44.2
Misc-Q	Single Hazard Specific Training e.g. confined spaces, working at height (minimum 2 day course per hazard - validated by external organisation) ^	0.5	H53/C45
NEBOSH	Diploma Part 1 and 2 (qualification completed between June 2000 and June 2009)	4	H20
NEBOSH	Diploma Part 1 (qualification completed between June 2000 and June 2009)	3	H24
NEBOSH	National OR International Diploma in Occupational Health and Safety (NVQL6) (qualification completed from 2006 onwards)	4	H54
NEBOSH	Diploma in Occupational Health and Safety (qualification completed prior to 2001)	2	H23
NEBOSH	National OR International Certificate in Construction Health and Safety	3	H22/C37
NEBOSH	International Technical Certificate in Oil and Gas Operational Safety	3	H99
NEBOSH	National General Certificate in Occupational Health and Safety	1	H25
NEBOSH	Fire Safety Risk Management (10 days)	1	H26
NVQ	NVQ Level 5 Health and Safety Qualification in England/Wales (Pre 2012) Must also submit syllabus for consideration	5	H83
NVQ	NVQ Level 7 Health and Safety Qualification in England/Wales (Post 2012) Must also submit syllabus for consideration	5	H84
NVQ	NVQ Level 4 Health and Safety Qualification in England/Wales (Pre 2012) Must also submit syllabus for consideration	4	H30
NVQ	NVQ Level 5 Health and Safety Qualification in England/Wales (Post 2012) Must also submit syllabus for consideration	4	H85
NVQ	NVQ Level 3 Health and Safety Qualification in England/Wales With significant Construction Content Must also submit syllabus for consideration (excluding NEBOSH General and Construction Certificates – listed separately)	3	H34





NVQ	NVQ Level 3 Health and Safety Qualification in England/Wales Must also submit syllabus for consideration (excluding NEBOSH General and Construction Certificates – listed separately)	2	H35
OHSM	Post Graduate Certificate Course (after degree)	4	H31
OSTAS	SAVA Home Inspector assessment unit 2.1 & 2.2	0.5	H41
ProQual	Level 3 in Construction (Design and Management) Regulations	2	H81
ProQual	Level 6 Diploma in Construction (Design and Management) Co-ordination	4	H82
RSH	Diploma in Construction Health and Safety Management	2	H33
RSPH	Diploma in Health and Safety Management	1	H66
SVQ	SVQ Level 5 Health and Safety Qualification in Scotland (Pre 2012) Must also submit syllabus for consideration	5	H86
SVQ	SVQ Level 10-11 Health and Safety Qualification in Scotland (Post 2012) Must also submit syllabus for consideration	5	H87
SVQ	SVQ Level 4 Health and Safety Qualification in Scotland (Pre 2012) Must also submit syllabus for consideration	4	H88
SVQ	SVQ Level 8-9 Health and Safety Qualification in Scotland (Post 2012) Must also submit syllabus for consideration	4	H89
SVQ	SVQ Level 3 Health and Safety Qualification in Scotland (Pre 2012) With significant Construction Content Must also submit syllabus for consideration	3	H90
SVQ	SVQ Level 6-7 Health and Safety Qualification in Scotland (Post 2012) With significant Construction Content Must also submit syllabus for consideration	3	H91
SVQ	SVQ Level 3 Health and Safety Qualification in Scotland (Pre 2012) Must also submit syllabus for consideration	2	H92
SVQ	SVQ Level 6-7 Health and Safety Qualification in Scotland (Post 2012) Must also submit syllabus for consideration	2	H93
TUC	Stage 2 Health and Safety Course (Diploma)	2	H39
TUC	Stage 1 Health and Safety Course	0.5	H40

\* If you claim points under H9.1 you cannot also claim points under H52.1 (and vice-versa)

# If you claim points under H9.2 you cannot also claim points under H52.2 (and vice-versa)

These points may be claimed in either Table 2 or 3 but not both.

^ H53: Please note that you may claim up to a maximum of 1 ½ points within this category (which equates to 3 separate 2-day specific hazard training courses). These points may be claimed in either Table 2 or 3 but not both.



### CONSTRUCTION QUALIFICATIONS (CATEGORY 3)

Awarding Body	Description of qualification	Credit value	APS Ref
APM	Full Member	1	C33
APS	Site Waste Management Plan (SWMP) Client Advisor	0.5	C58
APS	CDM 2015 Awareness 1 day course	1	C77/H101/D74
APS	Management of Pre-Construction Health and Safety 3 day course	3	H102/C78/D75
BTEC	Advance GNVQ construction and the built environment	3	C22
BTEC	Level 3 in Highways Law, Administration and Supervision	1	C56
CABWI	Street Works (any combination of Operative modules)	0.5	C65
CABWI	Street Works (any combination of Supervisor modules)	0.5	C66
CIOB	Chartered Member	6	C1
CIOB	DMX Parts A and B or EPA Part A and B	4	C4
CIOB	Incorporated Member	4	C7
CIOB	Graduate Diploma	4	C6
CIOB	Diploma in Site Management Studies	3	C40
CIOB	Associate Member	3	C12
CIOB	DMX Part A or EPA Part A	2	C13
CIOB	Working towards Incorporated membership	1	C2
CITB	Site Management Safety training Scheme (5 days) N.IRELAND CSR Gold Site supervisor course (4 days)	2	C31/H7
CITB	Scaffold Safety Inspection Course or Advanced Safety Inspection Course (2 days each course) *	0.5	C26.1/H9.1
CITB	Scaffolding Part 1 or Part 2 (10 days each course) #	0.5	C26.2/H9.2
Degree	Degree in Engineering Metallurgy	2	C43
Degree	Degree in Estate Management	2	C23
Degree	Degree in Facilities Management	2	C55
FBE	Fellow	2	C28
ICE	Chartered Member	6	C51/D8
ICE	Technician Member	4	C52/D9
ICE	Graduate Member	2	C53/D10
ICW	Member	1	C30
IDE	Full Member	1	C35
IHIE	Full Member	4	C32
CIHT	Member – Construction discipline only	4	C21
IOC	Member	1	C29



IOSH	Managing Safely in Construction	2	C64/H16
IRATA	Level 1 Rope Access Technician	1	C61/H75
IRATA	Level 2 Rope Access Technician	2	C62/H76
IRATA	Level 3 Rope Access Technician (Supervisor)	3	C63/H77
IRCA	SSIP Assessor (Designer, Principal Designer, CDM Adviser, CDMC)	2	C77/H107
Misc-Q	PHD (with a demonstrable construction base) Must also submit executive summary consideration	2	C49
Misc-Q	MSc or M Phil (with a demonstrable construction base) Must also submit syllabus for consideration	2	C48
Misc-Q	Degree (with a demonstrable construction base) Must also submit syllabus for consideration	5	C47
Misc-Q	A recognised construction qualification from any country outside the UK (must also submit syllabus for consideration)	4	C75
Misc-Q	University Diploma in Asphalt technology	2	C41
Misc-Q	SVQ or NVQ Construction Assessor A1 and A2	1	C20
Misc-Q	OHSAS 18001 Assessor	1	C76
Misc-Q	Scaffolding Safety Inspection (minimum 2-day course – validated by external organisation) *	0.5	C44.1/H52.1
Misc-Q	Scaffolding (minimum 2-day course – validated by external organisation) #	0.5	C44.2/H52.2
Misc-Q	Single Hazard Specific Training e.g. confined spaces, working at height (minimum 2 day course per hazard - validated by external organisation ^	0.5	C45/H53
Misc-Q	City & Guilds in a recognised construction discipline/subject	1	C59
NEBOSH	National OR International Certificate in Construction Health and Safety	3	C37/H22
NVQ	NVQ Level 5 Construction Qualification in England/Wales (Pre 2012) **	5	C5
NVQ	NVQ Level 7 Construction Qualification in England/Wales (Post 2012) **	5	C67
NVQ	NVQ Level 4 Construction Qualification in England/Wales (Pre 2012) **	4	C10
NVQ	NVQ Level 5 Construction Qualification in England/Wales (Post 2012) **	4	C68
NVQ	NVQ Level 3 Construction Qualification in England/Wales **	3	C15
SOE	Society of Operational Engineers	4	C38
SVQ	SVQ Level 5 Construction Qualification in Scotland (Pre 2012) **	5	C69
SVQ	SVQ Level 10-11 Construction Qualification in Scotland (Post 2012) **	5	C70
SVQ	SVQ Level 4 Construction Qualification in Scotland (Pre 2012) **	4	C71
SVQ	SVQ Level 8-9 Construction Qualification in Scotland (Post 2012) **	4	C72
SVQ	SVQ Level 3 Construction Qualification in Scotland (Pre 2012) **	3	C73
SVQ	SVQ Level 6-7 Construction Qualification in Scotland (Post 2012) **	3	C74

\* If you claim points under C26.1 you cannot also claim points under C44.1 (and vice-versa)

# If you claim points under C26.2 you cannot also claim points under C44.2 (and vice-versa)  
These points may be claimed in either Table 2 or 3 but not both.

\*\* Must also submit syllabus for consideration

^ C45: Please note that you may claim up to a maximum of 1 ½ points within this category (which equates to 3 separate 2-day specific hazard training courses). These points may be claimed in either Table 2 or 3 but not both.